



Pr  
in  
E

[View Instructions](#)

[Clear Data](#)

# FAMILY VIOLENCE SHELTER AND PREVENTION PROJECT ANNUAL REPORT

## Privacy Act Statement

This statement outlines the purposes for the collection and use of personal information. Only information needed to respond to program requirements will be requested. Collection, use, and disclosure of personal information are in accordance with the [Privacy Act](#). In some cases, information may be disclosed without your consent pursuant to subsection 8(2) of the *Privacy Act*. The authority to collect and use personal information for the Family Violence Prevention Sub- Program within Social Development is derived from [OIC 2017-1464](#), as well as from annual *Appropriation Acts* granting authority to the Government to spend funds on programs. We will use personal information for administrating, assessing and determining eligibility for the program to which you are applying and for reporting aggregated program results. We may share the personal information you provide us with as outlined under [AANDC PPU 210](#), detailed at [Info Source](#) (<http://www.aadnc-aandc.gc.ca/eng/1100100011039/1100100011040>). The information collected will be retained for a period of five years, then transferred to Library and Archives Canada. As stated in the *Privacy Act*, you have the right to access the personal information you give us and request changes to incorrect information. Contact your [Regional Office](#) (<http://www.aadnc-aandc.gc.ca/eng/1100100016936/1100100016940>) to notify us about incorrect information or contact the Public Enquiries Contact Centre by phone at 1-800-567-9604 for general enquiries. For more information on privacy issues and the *Privacy Act* in general, you may consult the Privacy Commissioner at 1-800-282-1376.

## Section 1 (to be completed by Prevention Project funding recipients)

### 1(a) Identification

#### Prevention Project Contact

Given Name		Family Name		Title
Telephone Number	Facsimile Number	Email Address		

### 1(b) Prevention Project Information (for multiple projects, click on "Add a Prevention Project" button to create additional reports)

#### Prevention Project 1

The Prevention Project was delivered:  On Reserve  Off

Reserve Prevention Project Name

Description of the activity that was delivered with Indigenous Services Canada Prevention Project funding (maximum 150 words)

#### 1(c) Community Plan

Is this Prevention Project linked to a broader community plan/community priority?  Yes

No If Yes, list the community planning document/projects that the Prevention Project is linked to.

If No, identify the priority(ies) being addressed.

#### 1(d) Prevention Project Cost

Item	Amount (\$)
Equipment and Supplies	
Information, Documents, Web	
Facility Rentals	
Travel	
Professional Fees (Facilitator/Trainer)	
Administration Costs	
Salaries/Wages	
Other (Specify)	
<b>Total Prevention Project Cost</b>	



**1(e) Prevention Activities Delivery Method**

	Number of Sessions	Number of Women	Number of Men	Number of Girls (aged 0-17 years)	Number of Boys (aged 0-17 years)	Total Number of Participants All Sessions
Seminar/Workshop						
Healing Circle						
Cultural Camp						
Traditional Healing						
Elder Teaching						
Other						

Specify Other

**1(f) Measuring Project Success**

Prevention Project results and achievements in terms of expected results (brief description)

[\[+\] Add a Prevention Project](#)

**Declaration**

The information provided is accurate to the best of my knowledge.

Given Name		Family Name	
Title			Date (YYYYMMDD)



**Section 2 (to be completed by Shelter funding recipients)**

**2(a) Identification**

**Shelter Contact**

Given Name		Family Name	Title
Telephone Number	Facsimile Number	Email Address	

**Shelter Information**

Shelter Name

**2(b) Indigenous Services Canada Funded Shelter Expenditures**

Item	Amount (\$)
Salaries and staff benefits	
Professional development, including:	
Membership and conference fees	
Tutoring functions (e.g. online training, other professional development opportunities)	
Board/committee operations	
Direct client costs:	
Food	
Bedding, towels, soaps	
Personal incidentals (e.g. clothes, diapers)	
Transportation to and from shelter	
Operations, minor maintenance, minor repairs:	
Minor repairs (e.g. fencing, floors)	
Utilities (garbage and snow removal)	
Appliances, furniture, equipment	
Computer and internet access	
Library and resources	
Off hour emergency services	
Security (fences, cameras, file cabinets)	
Client needs assessments	
Data collection	
Post shelter arrangements and referrals	
Administration costs (maximum 15%)	
Staff travel and/or transportation	
Costs for training forums, workshops, outreach, awareness (including instructional and information materials)	
Recruitment costs	
Professional/paraprofessional fees	
Legal services fees and costs	
Insurance	
<b>Total Shelter Expenditures</b>	





**2(c) Shelter Services**

**Main Shelter Services Offered**

Most important service

Second most important service

Third most important service

Fourth most important service

Fifth most important service

**2(d) Results and Challenges**

Shelter activities results, accomplishments and challenges in terms of need, activities and expected results

**2(e) Shelter Staff**

**Number**

Full time staff

Volunteers

Other (specify)

**2(f) Shelter Use**

**Number**

Communities served

Bed nights

Crisis calls received

Women/families voluntarily accessing the shelter

Cases referred to the shelter

Types of services available to male victims of family violence

Types of services available to victims of human trafficking

**2(g) Shelter Clientele**

**Number**

Indigenous women served (First Nation, Métis or Inuit) ordinarily resident **ON** reserve

Indigenous women served (First Nation, Inuit or Métis) living **OFF** reserve

Non-Indigenous women served living **ON** or **OFF** reserve

**Total number of women served**

Clients turned away

**2(h) Women Served, by Age**

**Number**

18 to 24 years old

25 to 34 years old

35 to 50 years old

51 years old and over

Unknown age

**2(i) Children Served**

**Number**

Girls - 0 to 17 years old

Boys - 0 to 17 years old



2(j) Shelter Stays, by Length and Frequency	Number
Shelter stay length - 1 to 6 days	
Shelter stay length - 7 to 13 days	
Shelter stay length - 14 to 20 days	
Shelter stay length - 21 to 28 days	
Shelter stay length - 29 days or more	
Shelter stay frequency (recurrence rates) - No previous stays in the last 12 months	
Shelter stay frequency (recurrence rates) - 1 previous stay in the last 12 months	
Shelter stay frequency (recurrence rates) - 2 to 3 previous stay in the last 12 months	
Shelter stay frequency (recurrence rates) - Unknown	

**2(k) Additional Information** (optional)

Additional shelter initiatives and activities not otherwise included in report

**2(l) Shelter Prevention Project**

Complete Section 1 if the shelter received additional funding for Prevention Projects.

**Declaration**

The information provided is accurate to the best of my knowledge.

Given Name	Family Name
Title	Date (YYYYMMDD)